

UG PROGRAM (4 Year Honors) 2020-21

B.Sc/B.A/B.Com/BCA/ BBM,etc
ENGLISH

**Syllabus and Model
Question Papers**

DETAILS OF COURSE TITLES & CREDITS

Sem	Course no.	Course Name	Course type (T/L/P)	Hrs./Week	Credits	Max.Marks Cont/Internal/Mid Assessment	Max. Marks Sem-end Exam
I	1	A Course in Communication and Soft Skills	T	4	3	25	75
II	2	A Course in Reading & Writing Skills	T	4	3	25	75
III	3	A Course in Conventional Skills	T	4	3	25	75

UG(English)	Semester - I	Credits: 03
Course - 1	A Course In Communication And Soft Skills	Hrs/Week: 04

Learning Outcomes:

By the end of the course the learner will be able to :

- Use grammar effectively in writing and speaking.
- Demonstrate the use of good vocabulary
- Demonstrate an understating of writing skills
- Acquire ability to use Soft Skills in professional and daily life.
- Confidently use the tools of communication skills

UNIT I: Listening Skills

- i. Importance of Listening
- ii. Types of Listening
- iii. Barriers to Listening
- iv. Effective Listening

UNIT II: Speaking Skills

- a. Sounds of English: Vowels and Consonants
- b. Word Accent
- c. Intonation

UNIT III: Grammar

- a) Concord
- b) Modals
- c) Tenses (Present/Past/Future)
- d) Articles
- e) Prepositions
- f) Question Tags
- g) Sentence Transformation (Voice, Reported Speech & Degrees of Comparison)
- h) Error Correction

UNIT IV: Writing

- v. Punctuation
- vi. Spelling
- vii. Paragraph Writing

UNIT V: Soft Skills

- a. SWOC
- b. Attitude
- c. Emotional Intelligence
- d. Telephone Etiquette
- e. Interpersonal Skills

UG(English)	Semester -II	Credits: 03
Course - 2	A Course In Reading & Writing Skills	Hrs/Week: 04

Learning Outcomes:

By the end of the course the learner will be able to :

- Use reading skills effectively
- Comprehend different texts
- Interpret different types of texts
- Analyse what is being read
- Build up a repository of active vocabulary
- Use good writing strategies
- Write well for any purpose
- Improve writing skills independently for future needs

UNIT I:

Prose : 1. How to Avoid Foolish Opinions Bertrand Russell

Skills : 2. Vocabulary: Conversion of Words

: 3. One Word Substitutes

: 4. Collocations

UNIT II:

Prose : 1. The Doll's House Katherine Mansfield

Poetry : 2. Ode to the West Wind P B Shelley

Non-Detailed Text : 3. Florence Nightingale Abrar Mohsin

Skills : 4. Skimming and Scanning

UNIT III:

Prose : 1. The Night Train at Deoli Ruskin

Poetry : 2. Upagupta Rabindranath

Tagore

Skills : 3. Reading Comprehension

: 4. Note Making/Taking

UNIT IV

Poetry : 1. Coromandel Fishers Sarojini Naidu

Skills : 2. Expansion of Ideas

: 3. Notices, Agendas and Minutes

UNIT V:

Non-Detailed Text : 1. An Astrologer's Day R K Narayan

Skills : 2. Curriculum Vitae and Resume

: 3. Letters

: 4. E-Correspondence

UG(English)	Semester -III	Credits: 03
Course - 3	A Course In Conversational Skills	Hrs/Week: 04

Learning Outcomes

By the end of the course the learner will be able to :

- Speak fluently in English
- Participate confidently in any social interaction
- Face any professional discourse
- Demonstrate critical thinking
- Enhance conversational skills by observing the professional interviews

UNIT I:

Speech : 1. Tryst with Destiny Jawaharlal Nehru

Skills : 2. Greetings

: 3. Introductions

UNIT II:

Speech : 1. Yes, We Can Barack Obama

Interview : 2. A Leader Should Know How to Manage Failure Dr.A.P.J.Abdul Kalam/ India
Knowledge at Wharton

Skills : 3. Requests

UNIT III:

Interview : 1. Nelson Mandela's Interview With Larry King

Skills : 2. Asking and Giving Information

: 3. Agreeing and Disagreeing

UNIT IV:

Interview : 1. JRD Tata's Interview With T.N.Ninan

Skills : 2. Dialogue Building

: 3. Giving Instructions/Directions

UNIT V:

1. **Speech :** 1. You've Got to Find What You Love Steve Jobs

Skills : 2. Debates

: 3. Descriptions

: 4. Role Play

UG- BLUE PRINT (2020-21 onwards)

MODEL QUESTION PAPER

UG EXAMINATIONS

Semester: I

Course 1: A Course in Communication and Soft Skills

Time: 3 hours

Max Marks: 75

SECTION – A

Answer any 5 questions. Each question carries 5 marks

(5 X 5M = 25M)

1. What is the importance of listening?
2. Write a note on accent in the connected speech.
3. Fill in the blanks with suitable prepositions:
 1. I came here_train.
 2. John has been working in this office_____2005.
 3. What is so great___the news.
 4. The teacher explained_____the students the value of time.
 5. It is important to make a distinction_____prose and poetry.
4. Insert punctuation marks in the given sentence wherever necessary there was a villager. he didn't know how to read and write
5. What is positive thinking and its advantages?
6. What are the barriers to effective listening?
7. **B) Match the following sentences under**

Column "A" with their correct "Question Tags" under Column "B"

A

- | | |
|----------------------------------|---------|
| 1. He is an engineer | [] |
| 2. We are Indians | [] |
| 3. She has been to London | [] |
| 4. You are not paying attentions | [] |
| 5. Don't waste your time | [] |

B

- a) Are you?
- b) Will you?
- c) Isn't he?
- d) hasn't she?
- e) Aren't we?

8. Write a note on Telephone etiquette

SECTION – B

Answer all the questions. Each question carries 10 marks

(5 X 10M = 50M)

9. a) Write a note on the types of listening?

(OR)

- b) List out various strategies we can adopt for effective listening?

10. a) Write an essay on sounds of English

(OR)

- b) What is an intonation? Illustrate with suitable examples

11. a) **A.** Fill in the blanks in the following sentences with suitable Form of the Verb given in the brackets.

- a) Dolphins_(live) in water.
- b) Srilatha____(work) in Hyderabad Public School for the last ten years.
- c) The train____(leave), when we reached the station yesterday.
- d) The men_____(repair) the telephone cables. Do not disturb them.
- e) Health_(be) wealth.

B. Correct the following sentences wherever necessary

- a) I and Gopal went to the exhibition
- b) The population of Chennai is greater than Hyderabad.
- c) My uncle lives in United Kingdom
- d) Being a hot day, the old man did not go out.
- e) This book will not only be liked by men but also women

(OR)

b). Change the following sentences as instructed

- i) Children like chocolates (Change the voice)
- ii) Sasi is playing tennis (Change the voice)
- iii) Krupa wrote a novel (Change the voice)
- iv) Malli has bought a new car (Change the voice)
- v) He said "I am busy now" (Change into indirect speech)
- vi) She said to me "I will meet you tomorrow" (Change into indirect speech)
- vii) He said, "Do you speak English?" (Change into indirect speech)
- viii) Tea is as popular as coffee (Into Comparative Degree)
- ix) Imaginary fear is more dangerous the real experience (Into Positive Degree)
- x) Very few sights in nature are as beautiful as a rainbow (Into Superlative Degree)

12. a) What are the features of a good paragraph? Mention different types of paragraphs

(OR)

b) Correct the spelling in the following words

- 1) Tution 2) Commite 3) Athlet 4) Adventrous 5) Costli
- 6) Comunication 7) Planing 8) Reciept 9) Disire 10) Campain

13. a) Discuss the importance of SWOT/SWOC analysis for individuals.

(OR)

b) What is emotional intelligence and its importance?

MODEL QUESTION PAPER
UG EXAMINATIONS
Semester: II
Course 2: A Course in Reading & Writing Skills

Time: 3 hours

Max Marks: 75

SECTION – A

Answer any 5 questions. Each question carries 5 marks

(5 X 5M = 25M)

1. Write one word substitutes for the following

1. The scientific study of skin diseases.
2. One who collects stamps
3. One who doesn't believe in the existence of God
4. Speech given without any previous thought or preparation
5. One who looks at the bright side of things

2. Write a note on skimming

3. Read the following paragraph and make notes on the topic and main ideas.

There are different forms of environmental pollution. Air pollution is caused by the burning of coal and oil. It can damage the earth's vegetation and cause respiratory problems in humans. A second type of pollution is noise pollution. It is the result of the noise of aircraft and heavy traffic. Further, loud music is also a cause of noise pollution, which has been seen to affect people's hearing and give them severe headaches and high blood pressure. Another source of pollution is radioactivity, which occurs when there is a leak from a nuclear power station. Radioactivity is a deadly pollutant, which kills and causes irreparable harm to those exposed to it. Land and water pollution is caused by the careless disposal of huge quantities of rubbish, sewage and chemical wastes. Pollution of rivers and seas kills fishes and other marine life and also becomes the cause of water-borne diseases. Land pollution, on the other hand, poisons the soil, making the food grown in it unfit for consumption.

4. Write a neat paragraph on 'Healthy Diet'

5. Write a note on E-Correspondence

6. Read the following passage and answer the questions that follow

The two dominant features of our age are science and democracy. They have come to stay. We cannot ask educated people to accept the deliverances of faith without rational evidence. Whatever we are called upon to accept must be justified and supported by reason. Otherwise our religious beliefs will be reduced to wishful thinking. Modern man must learn to live with a religion which commends itself to his intellectual and spiritual development of every human being irrespective of his caste, creed, community or race. Any religion which divides man from man or supports privileges, exploitation, wars, cannot commend itself to us today.

- a. In the passage it is said that democracy should.....
- b. The writer of the passage stresses the importance of.....
- c. What according to the writer is the role of religion in the present age?
- d. What according to the writer, a good religion should support.....
- e. Writer says that faith without ____ may not be accepted to the educated people.

7. Write a note on Florence Nightingale

8. Write a letter to the editor of a local newspaper, highlighting the sanitation problems of your area.

SECTION – B

Answer all the questions. Each question carries 10 marks (5 X 10M = 50M)

9. a). Bring out the message of the lesson “How to Avoid Foolish Opinions”.

(OR)

b). Write definition, meaning and types of collocations

10.a). What does Katherine Mansfield want to convey through the story ‘The Doll’s House?’

(OR)

b). Trace the evolution of thoughts in Shelley’s “Ode to the West Wind”

11. a). Summarize the essay ‘The Night Train at Deoli’ by Ruskin bond

(OR)

b). Write central idea of the poem ‘Upagupta’

12.a). Attempt a critical appreciation of the poem ‘Coromandel Fishers’

(OR)

b). Write a note on Agendas and Minutes

13. a). Retell the story ‘An Astrologer’s Day’ from the point of view of Guru Nayak

(OR)

b). A reputed cement factory requires a C.E.O. for their factory. Apply with a Curriculum Vitae to the address given below.

Rajahmundry Cement Factory, Danavaipet, Rajahmundry, E.G.dt.



ADIKAVI NANNAYA UNIVERSITY, RAJAMAHENDRAVARAM

B.Sc/B.A/B.Com/BCA/BBM,etc. ENGLISH Syllabus (w.e.f:2020-21 A.Y)

MODEL QUESTION PAPER UG EXAMINATIONS Semester: III

Course 3:A COURSE IN CONVERSATIONAL SKILLS

Time: 3hours

Max Marks: 75

SECTION—A

Answer any FIVE Questions.

5x5=25 Marks

Each question carries 5 Marks

1. Write short note on Greetings.
2. Write a paragraph on how you introduce yourself in the interview?
3. Match the sentences in **Group A** with the correct responses in **Group B**.

A

B

- | | |
|-------------------------------------|---|
| a) Can I have a glass of water? | () 1) Well, all right, if it's a local call. |
| b) Is it ok if make a phone call? | () 2) Yes, sorry. I didn't realise you wanted to sit down. |
| c) Could you say that again please? | () 3) Oh Sure!The remote is on the table. |
| d) Do you mind if I turn the TV up? | () 4) Yes, of course! What about? |
| e) Could you move over please? | () 5) Of course, there is a bottle in the fridge. |
-
4. A stranger meets you at the college gate. He wants to know a good hotel nearby. How do you direct him to Athidhi Hotel? (Giving information)
 5. Agree with your friend, Malli who is discussing the merits of Government Colleges.
 6. How do you build a dialogue between a teacher and student who wants your counselling? (5 Steps)
 7. How a Doctor instruct a patient on how to use an inhaler?
 8. Describe your favorite city in your own words highlighting your preferences?

SECTION—B

Answer ALL the questions.

5x10=50 Marks

Each question carries 10 Marks

9. a) What is the central theme and the Unique Aspects of the Speech 'A Tryst with Destiny'?
(Or)
b) How does Obama warn those who tear the world down?
10. a) What are the leadership traits that Kalam talks about in his interview?
(Or)
b) Write a dialogue between two friends about their future plans (10 Steps)
11. a) What was the message given by Nelson Mandela as seen in the interview with Larry King?
(Or)
b) How do you direct your friend to reach your home from the Railway Station?
12. a) Analyze how IRD Tata explains the Voltas case?
(Or)
b) What are the important features and rules of the debate?
13. a) Why is Steve Jobs' advice "Love What You Do" essential to a meaningful Life?
(Or)
b) Krupa's grandfather died due to Covid complications. Sasi meets him and expresses his condolences (Role play).

ADIKAVI NANNAYA UNIVERSITY

RAJAMAHENDRAVARAM

CBCS / Semester System

(W.e.f. 2016-17 Admitted Batch)

I Semester Syllabus

ENGLISH

(Common for All UG Programs)

Instructional Objectives

- To provide exposure to the learners in Good Prose texts and Poems.
- To expose the learners to value based ideas.
- To enhance their language skills especially in the areas of grammar and pronunciation.
- To provide them pre-listening and post listening activities to strengthen their language.

Unit-I: Prose

1. The Knowledge Society : A.P. J. Abdul Kalam (from his '*Ignited Minds*')
2. The Language of African Literature: Ngugi Wa Thiong'o (from his *Decolonizing the Mind*)

Unit-II: Poetry

1. The Road Not Taken : Robert Frost
2. Night of the Scorpion: Nissim Ezekiel

Unit-III: Short Story

1. The Lost Child : Mulk Raj Anand
2. The Loaded Dog : Henry Lawson

Unit-IV: One - Act Play

The Merchant of Venice (Court Scene – Act IV Scene -1): William Shakespeare:

Unit-V: Language Activity

1. Pronunciation
2. Spellings
3. Prepositions / Articles
4. Tense Forms
5. Framing Questions
6. Vocabulary

ADIKAVI NANNAYA UNIVERSITY
CBCS/SEMESTER SYSTEM
SEMESTER- II
GENERAL ENGLISH (FOR ALL UG COURSES)
(w.e.f. 2016-17 ADMITTED BATCH)

Unit – I
PROSE

1. J. B.S Haldane: The Scientific Point of View
2. A.G. Gardiner : On Shaking Hands

Unit - II
POETRY

1. John Keats: Ode to Autumn
2. KishwarNaheed : I am not that Woman (from *An Anthology of Commonwealth Poetry* edited by C.D. Narasimhaiah)

Unit –III
SHORT STORY

1. Ruskin Bond : The Boy Who Broke the Bank
2. R. K. Narayan : Half a Rupee Worth

Unit – IV
ONE ACT PLAY

Anton Chekhov: The Proposal

Unit – V
LANGUAGE ACTIVITY

1. Classroom and Laboratory Activities
 - i. Transformation of Sentences (Voice, Speech and Degrees)
 - ii. Dialogue Practice (Oral)
 - iii. Listening Comprehension
2. Classroom Activity
 - i. Guided Composition
 - ii. Dialogue Writing
 - iii. Reading Comprehension

ADIKAVI NANNAYA UNIVERSITY

RAJAMAHENDRAVARAM

CBCS / Semester System

(From 2015-16 Admitted Batch)

III Semester Syllabus

ENGLISH

(Common for All UG Programs)

Instructional Objectives

- Comprehend the information stated in the text.
- Improve the skills of drawing inferences.
- Understand and use phrases in writing a paragraph.
- Produce a coherent and cohesive piece of text.
- Improve the writing skills of learners.

Unit – I: Prose

1. Shyness My Shield by M.K. Gandhi (*The Story of My Experiments with Truth*)
2. Why People Really Love Technology: An Interview with Genevieve Bell by Alexis C. Madrigal

Unit – II: Poetry

1. Gabriel Okara: Once upon a Time
2. Seamus Heaney: Digging

Unit – III: Short Story

1. Jhumpa Lahiri: The Interpreter of Maladies
2. Shashi Deshpande: The Beloved Charioteer

Unit – IV: One Act Play

1. Kanyasulkam (Acts I & II): Gurajada Appa Rao (Translated by C. Vijayasree).

Unit – V: Language Activity

1. Expansion of an idea
2. Reporting for the Media
3. Note Making
4. Short Notices / Signs
5. One word substitutes

Subject to approval